

# EUROBIKE 2024



## SPECIAL STAND CONSTRUCTION GUIDELINES

(In addition to No. 4 in the Technical Guidelines of Messe Frankfurt GmbH, as of February 19, 2024)

The following information together with the Special Conditions for EUROBIKE 2024 and the Technical Guidelines of Messe Frankfurt GmbH constitute the contractual basis for participation in EUROBIKE 2024 (see <https://eurobike.com/frankfurt/en/become-exhibitor/exhibiting-guidelines.html>):

- The guidelines for stand layout and the Technical Guidelines of Messe Frankfurt are binding.
- Stand structures that do not comply with the following guidelines may have to be modified or removed.

## GUIDELINES FOR STAND LAYOUT

### 1. Stand partition walls

Contrary to Item 4.7.6 of the Technical Guidelines of Messe Frankfurt, the show organizer will not provide any stand partitions. The exhibitor agrees to erect 2.5 m high stand partition walls on all closed sides of the stand space. Exhibitor not using his/her own stand partition or rental stand, must order stand partition walls.

Where the back wall of a stand extends beyond 2.5 m in height, the wall must be all white, clean, opaque, smooth, and free of installation materials. Advertising media, logos, etc., must be positioned at least 1 m from the border with the neighboring stand.

### 2. Rental stands

Rental stands can be ordered via the Shop for Exhibitor Services of Messe Frankfurt. Glue, blue-tack, nails and paint must not be used on the rented exhibition stand or its fittings and it must not be damaged in any way. The renting company will be charged for any damage done during the rental period.

### 3. Miscellaneous

Rental stands can be ordered via the Shop for Exhibitor Services of Messe Frankfurt. Glue, blue-tack, nails and paint must not be used on the rented exhibition stand or its fittings and it must not be damaged in any way. The renting company will be charged for any damage done during the rental period. Any pillars located in the stand area as well as installation and fire protection equipment are part of the allocated stand space and must be accessible at all times. The materials used must be flame-retardant (see 4.4 Fire Protection and Safety Regulations in the Technical Guidelines of Messe Frankfurt GmbH).

### 4. Stand construction

Exhibitors are responsible for designing their stands.

Stand construction shall be such that their edges bordering on aisles shall be as transparent as practicable. Different to point 4.7.1, Technical Guidelines of Messe Frankfurt GmbH, Lengthy, enclosed stand structures bordering on aisles are permitted.

Palette furniture is not permitted. Artificial plants are only permitted with B1 certificate.



# EUROBIKE 2024

## SPECIAL STAND CONSTRUCTION GUIDELINES

(In addition to No. 4 in the Technical Guidelines of Messe Frankfurt GmbH, as of February 19, 2024)

Advertising media, logos, etc., must be positioned at least 1 meter from the border with the neighboring stand.

### 5. Stand construction heights

Maximum construction heights

| Hall | Stand size < 30 m <sup>2</sup>   | Stand size > 30 m <sup>2</sup> (Top edge rigging) |
|------|--|---|
| 8    | 4,00 m Stand construction elements/ walls<br>5,00 m Top edge rigging<br>Side wall west 3,50 m (Top edge rigging) | 8,00 m  |
| 9.0  | 4,00 m Stand construction elements/ walls<br>5,00 m Top edge rigging   | 7,50 m  |
| 9.1  |  | 4,00 m  |
| 9.2  |  | 4,00 m  |
| 11.0 |  | 8,00 m  |
| 11.1 |  | 8,00 m  |
| 12.0 |  | 8,00 m  |
| 12.1 |  | 8,00 m  |

Construction restrictions may occur.

### 6. Stand construction approval

Provided that the Technical Guidelines have been taken into account in designing and building the exhibition stand, single-storey stands located in exhibition halls shall be exempted from the requirement to submit planning documents for approval as long as a stand area of 100 sqms and a height of 4.0 m have not been exceeded.

Exhibition stands larger than 100 m<sup>2</sup> in area, stands located in outdoor areas, temporary structures, mobile stands, two-storey stands, special structures and special constructions require consent and inspection, and are subject to additional cost. Please check the [Technical Guidelines of Messe Frankfurt GmbH](#), point 4.2 for more details.

Stand plans for approval shall be submitted to the Technical Event Management department of Messe Frankfurt Venue GmbH by May 13, 2024 at the latest.

E-Mail: [standapproval@messefrankfurt.com](mailto:standapproval@messefrankfurt.com)

Please check in advance whether you need to submit the plan of your stand for approval:

<https://www.messefrankfurt.com/frankfurt/en/services/set-up/stand-construction-authorisation-check.html>

### 6. Stand construction approval in the outdoor area

Stands in the outdoor exhibition area are subject to approval and acceptance. All folding pavilions/filigree structures and similar constructions must be secured by suitable measures (e.g. ballast weights and anti-slip mats).

An emergency contact on site must be appointed to take appropriate measures in the event of severe weather, which will be defined in an on-site inspection of stability on the last day of assembly.

# EUROBIKE 2024

## SPECIAL STAND CONSTRUCTION GUIDELINES

(In addition to No. 4 in the Technical Guidelines of Messe Frankfurt GmbH, as of February 19, 2024)



### **8. Modification or removal of stand structures not in accordance with the regulations**

Stand structures that do not comply with the Technical Regulations or legal requirements may be subject to modification or removal. If the necessary modifications or the removal are not done by the prescribed date, the organizer is authorized to have modifications or removal carried out at the expense and risk of the exhibitor.